



**FFA Agricultural Proficiency Awards**

***[www.ffa.org](http://www.ffa.org)***

**National FFA Organization  
6060 FFA Drive  
Indianapolis, IN, 46268**

# Small Animal Production & Care Placement

## Example Application

# PLACEMENT Proficiency

NEBRASKA



Place Label Here

CHAPTER #: NE0015  
 STATE: NE  
 Member ID #: 111111111

## SMALL ANIMAL PRODUCTION & CARE

Name of Proficiency Award Area

1. Name: Krista Holstein
2. Date of Birth: 12/02/1984 3. Age: 19
4. Gender: Male ☒ X Female 5. Social Security #: 111-11-1111
6. Address: (street/R.R./box no.) 7456 Anywhere Lane  
 City: Anywhere State: NE Zip: 55555
7. Home Telephone number (including area code): (555) 555-1111
8. Name of Parents/Guardians 9. List Parents/Guardians Occupation Below:
- a. Father: Ken Holstein Veterinarian
- b. Mother: Susan Holstein Certified Medical Assistant
10. Complete FFA Chapter Name: Anywhere FFA
11. Name of High School: Anywhere High School
12. School Address: (street/RR./box no.) 440 N. Somewhere St.  
 School City: Anywhere State: NE School Zip: 55555
13. School Telephone Number (including area code): (555) 555-2222
14. Chapter Advisor(s): Matt Kreifels
15. Year FFA Membership Began: 1999
16. Years of Agricultural Education Completed: 5
17. Years of Agricultural Education Offered (grades 7-12) in high school last attended: 3.5
18. Year in school at time of applying for the award: Coll. Fresh.
19. If you have graduated from the high school, year graduated: 2003
20. State/National Dues paid? NO YES ☒ X

We have examined this application and find that the records are true, accurate, and complete. We hereby permit for publicity purposes, the use of any information included in this application with the exception of the following:

Candidate Signature

Parent or Guardian Signature

In addition, we certify the applicant has achieved a satisfactory record of scholastic achievement.

Chapter Advisor Signature

 Superintendent or Principal Signature  
 (indicate which)

The information contained in this application has been substantiated by an actual visit to the site of the applicant's supervised agricultural experience program.

Employer Signature (if applicable)

State Supervisor, Ag Ed, Signature

**NOTICE:** This application will not be returned by the National FFA Organization. Please make a copy for your records.

## I. Performance Review

(15)

### A. Getting Started in this activity:

1. Briefly describe your SAE as it is related to this proficiency area. Describe how you started in this proficiency area. What interested and motivated you to begin?

***There are three aspects of my SAE that relate to this proficiency area:***

- 1) The enterprise where I have gained the most experience is Anywhere Animal Clinic. Originally, my duties were simple. I was to sterilize exam rooms and kennels, and walk dogs. As I became older and proved that I was responsible, my duties expanded. I now restrain animals, ensuring that breathing is stable during surgery, positioning animals for x-rays, and assisting the Vets—along with many other tasks. I am working at the clinic to help me get into Vet school, but it has also turned into a rewarding and exciting job.
- 2) The second area of my SAE that relates to this proficiency is my internship with Jill Morstad and her puppy training classes held at the Somewhere Humane Society. My internship started as a service learning project for my UNL Leadership Development class; however, it has developed into much more. I soon realized how much I enjoyed educating people on proper training techniques. I am helping them produce a pet that the owners, and society, will be able to enjoy for years to come.
- 3) I am also responsible for the care and maintenance of our family pets in exchange for gasoline.

2. When you were planning your supervised agricultural experience in this proficiency area, what 2 or 3 goals and objectives did you plan to achieve at this point in your development?

***Throughout my SAE there are three goals that I set to achieve:***

- 1) **To help people train their pets, so they can become well behaved members of the family.**

The Center for Disease Control calls dog bites an epidemic. With this class I can ensure that I am helping to control this crisis by properly educating new pet owners. I am trying to guarantee that these owners train their puppies, thereby forming a bond that will last throughout both of their lives.

- 2) **To develop training and technical skills I can use through my life with my own animals.**

I can achieve this goal through all three of my SAE areas. At the clinic I hoped to learn how to perform nail trims, handle animals, and give all types of injections such as routine vaccinations. I will be able to use all of these skills with my own animals, especially since the family dog needs allergy shots. At puppy classes I hoped to learn how to apply methods of training, such as luring and positive and negative reinforcement. These methods should prove useful while training our dogs and they will come in handy with my first puppy.

- 3) **To gain career experience at a veterinary clinic in order to prepare for veterinary school.**

This goal will be achieved by developing and applying the knowledge I have learned about proper injection sites and the different anesthetics available for surgeries at the Anywhere Animal Clinic, such as Ketamine, Rompin, and Valium. Through this experience I hope to gain enough knowledge to give me a leg-up against the competition and earn placement into the College of Veterinary Medicine of my choice.

### B. Progress:

1. Describe any special advantages or disadvantages that had a major impact on your achievements in your supervised agricultural experience program.

**A major advantage that has positively influenced my SAE has been my father:**

My father is a local small and large animal veterinarian. This allows us to get reduced priced medicine and it has allowed me to observe surgeries starting at a very young age. My father has taught me how to make surgical sutures, neuter animals, monitor breathing, and how to give injections. I have been taught things that I wouldn't have had the opportunity to see if my boss were not also my father. I have been allowed to observe the effects of various pharmaceuticals on animals and have been given a complete lecture about each. That knowledge will put me one step ahead of other vet school applicants. Owning my own horse and working with my family's dogs, cats, and sheep has also been a source of further learning and experience.

**With every advantage, there is usually is a disadvantage:**

Sometimes, working with family is more difficult than working for another employer. At times I am held to higher standards than other student employees because I am "the vet's daughter." While I often enjoy this challenge, it sometimes is a hard standard to reach. Because of my father's higher standards, I took a year off from the vet clinic to see what it was like working for another employer. However I came to realize that those standards push me to excel in a career field I love.

**B. Progress (continued)**

2. Briefly describe your placement in this proficiency area. (Include a description of the business/ farm, working conditions, size, number of employees, type of facilities, equipment available, etc.)

1) *At the Thone Animal Clinic, I am a veterinary assistant. The clinic is a multiple veterinarian practice with two exam rooms, surgery room, and surgery and boarding kennels. Generally, I work about 10 hours a week. However, during college, my hours decrease dramatically; but will increase this summer. I am responsible for forty kennels full of animals with various needs along with maintaining sanitary exam and surgery rooms.*

2) *My internship is held at the Capitol Humane Society in Lincoln, in the training room. Jill Morstad is the instructor that supervises me. We usually work with classes of approximately ten puppies. The pet owners (handlers) vary in age from 8 to 65 years old. I help provide one-on-one contact with the handlers and assist with any of the problems they have while getting their puppy to perform a behavior.*

3) *For our family pets I feed, groom, exercise, and train three golden retrievers and a domestic short hair cat. I am allowed to take and record vaccinations and medications from the clinic and apply them to our animals.*

3. How has your position description and/or responsibilities changed during the time of your placement?

1) *My title at the clinic has not changed, but I have increased my responsibilities with customers, larger animals, medicines, and helping to take X-rays. I had three years of experience at the vet clinic before I could work in the X-ray room. During my first two years I was not allowed to give injections; now it is a daily task. If any animal, large or small, requires restraint, I am now the employee asked to perform high risk tasks.*

2) *Originally, my internship was a class requirement. I started out observing the class but was quickly "promoted" to helping people with their training and discipline problems. I also help socialize the puppies. I supervise the room and make sure that the owners understand how puppies learn from other canines. Through this experience, I can now effectively communicate with clients of all ages.*

3) *Sadly, we had to euthanize one dog and a cat, also I now administer scheduled allergy shots to Sydney.*

**C. Analysis/Evaluation of Program**

1. Describe your level of achievement and progress towards your goals (such as skills, scope, etc.) in this award area as related to the goals and objectives described on page 2, question 2.

**1) To help people train their dogs, so they can become well behaved members of the family.**

I have successfully helped 33 people in three graduating classes train their pets since September. I enjoy working with young children and their parents; you can truly see the bond develop as they work with their pet.

**2) To learn skills I can use through my life with my own animals.**

I have applied new skills from all enterprises toward my own animals. Because of my internship, I have changed the training techniques I use on our dog, so she can some day be a therapy dog. At Anywhere Animal Clinic I use procedures such as nail trimming, freezing growths, and vaccinations on our dogs and my horse.

**3) To gain experience at a veterinary clinic in order to prepare for veterinary school.**

I have learned applicable skills since I started at the age of 14. I will now be able to describe those proficiencies, such as monitoring anesthesia and breathing during surgery, in my interview for vet school.

2. Describe the personal goals, educational goals, and career goals you would like to achieve in the next ten years.

**Education**

I am attending the University of Nebraska at Lincoln. I am majoring in Animal Science with a pre-vet option. I plan on graduating in four years and then apply to whichever vet school has a quality program. Eight years after entering college I plan to graduate with a D.V.M. after my name.

**Career**

Within the next ten years I would like to be employed in an established mixed practice clinic located in a rural community, or I will be doing surgery. I hope to be learning from my employer and eventually become a partner. I want to work with both large and small animals. With my recent experiences, I have given thought to practicing strictly small animal medicine. However, I also realize the need for large animal vets and recognize my passion for animals, both large and small.

II. Scope, Income and Expense Summary for : SMALL ANIMAL PRODUCTION & CARE  
 Placement and Research Experimentation Type Supervised Agricultural Experience Program

(20)

Year	Major Job Title Type of Work and/or Activities completed	Total Hours Worked			Gross Earnings (D)	Total Expenditures (E)	Net Earnings (F)**
		Unpaid (A)	Paid (B)	Total (C)*			
<b>Mo/Day/Yr</b>	Anywhere Animal Clinic:Vet Assistant	0.0	97.0	97.0	\$391	\$0	\$391
01/01/1999 to	-Restraining Animals			0.0			\$0
Dec. 31	-Clean Kennels			0.0			\$0
1999	Family Pets	134.0	0.0	134.0	\$0	\$61	(\$61)
(Year)	Feed and Groom Golden Retrievers			0.0			\$0
	Feed Domestic Short Hair			0.0			\$0
<b>Totals for Year 1</b>		134.0	97.0	231.0	\$391	\$61	\$330
Jan 1, to	Anywhere Animal Clinic:Vet Assistant	0.0	163.0	163.0	\$710	\$0	\$710
Dec. 31	-Restraining Animals			0.0			\$0
2000	-Clean Kennels			0.0			\$0
	-Sterilize Surgery Packs			0.0			\$0
(Year)	Family Pets	146.0	0.0	146.0	\$0	\$63	(\$63)
	Feed and Groom Pets			0.0			\$0
<b>Totals for Year 2</b>		146.0	163.0	309.0	\$710	\$63	\$647
Jan 1, to	Family Pets	162.0	0.0	162.0	\$0	\$65	(\$65)
Dec. 31	-Feed and Groom Pets			0.0			\$0
2001	-Nursed cat's amputated leg with			0.0			\$0
	injections and oral medications			0.0			\$0
(Year)	(No vet clinic employment due to			0.0			\$0
	back injury and other employment)			0.0			\$0
<b>Totals for Year 3</b>		162.0	0.0	162.0	\$0	\$65	(\$65)
Jan 1, to	Anywhere Animal Clinic:Vet Assistant	0.0	304.0	304.0	\$1,574	\$0	\$1,574
Dec. 31	-Prepair blood smears for cell count			0.0			\$0
2002	-Prepair slides for direct fecal			0.0			\$0
(Year)	Family Pets	160.0	0.0	160.0	\$0	\$69	(\$69)
	-Feed and Groom Pets, new Golden Retriever			0.0			\$0
	-Administer subcutaneous fluids to cat, Euthanized			0.0			\$0
<b>Totals for Year 4</b>		160.0	304.0	464.0	\$1,574	\$69	\$1,505
Jan 1, to	Anywhere Animal Clinic:Vet Assistant	0.0	321.0	321.0	\$1,764	\$0	\$1,764
Dec. 31	-Assist with X-rays			0.0			\$0
2003	-Monitor Anesthetic and Breathing for surgeries			0.0			\$0
(Year)	Capitol Humane Society Internship	33.0	0.0	33.0	\$0	\$0	\$0
	-Demonstrate proper training techniques			0.0			\$0
	Family Pets, until entered college	90.0		90.0		\$51	(\$51)
<b>Totals for Year 5</b>		123.0	321.0	444.0	\$1,764	\$51	\$1,713
Jan 1, to				0.0			\$0
Dec. 31				0.0			\$0
2004				0.0			\$0
(Year)				0.0			\$0
				0.0			\$0
<b>Totals for Year 6</b>		0.0	0.0	0.0	\$0	\$0	\$0
<b>GRAND TOTALS</b>		725	885	1,610	\$4,439	\$309	\$4,130
<b>Year (1+2+3+4+5+6)</b>							

\* Columns (A) plus (B) = (C)

\*\* Columns (D) minus (E) = (F)

### III. Balance Sheet

SMALL ANIMAL PRODUCTION & CARE  
(5)

ASSETS & INVESTMENTS	Beginning Value on Date Entered Ag (A)	Ending Value at End of Last Completed Record Year (B)
1. Current/Operating Assets		
a. Cash on-hand, checking and savings	\$100	\$3,554
b. Cash value - bonds, stocks, life insurance	\$0	\$3,325
c. Notes & accounts receivable	\$0	\$0
d. Total Current/Operating Inventory (all other current assets)	\$0	\$0
2. Total Current/Operating Assets (1a+1b+1c+1d)	\$100	\$6,879
3. Non-Current/Capital Assets	\$1,535	\$3,185
<b>4. Total Assets (2+3)</b>	<b>\$1,635</b>	<b>\$10,064</b>

LIABILITIES		
5. Current/Operating Liabilities (notes payable)	\$0	\$0
6. Non-Current/Capital Liabilities	\$0	\$0
<b>7. Total Liabilities (5+6)</b>	<b>\$0</b>	<b>\$0</b>

<b>8. NET WORTH (4 minus 7)</b>	<b>\$1,635</b>	<b>\$10,064</b>
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SUMMARY OF SOURCE AND USE OF FUNDS		
9. Earnings from this proficiency area	XXXXXXXXXXXXXX	\$4,130
10. Other SAE earning NOT from this area	XXXXXXXXXXXXXX	\$2,933
11. Earnings from non-SAE activities	XXXXXXXXXXXXXX	\$0
12. Income other than earnings	XXXXXXXXXXXXXX	\$5,245
13. Total Earnings (9+10+11+12)	XXXXXXXXXXXXXX	\$12,308
14. Use of Funds	XXXXXXXXXXXXXX	
a. Total educational expenses	XXXXXXXXXXXXXX	\$412
b. Total other personal expenses	XXXXXXXXXXXXXX	\$3,740
<b>15. Total use of funds (14a+14b)</b>	XXXXXXXXXXXXXX	<b>\$4,152</b>

## IV. Skills and Activities

## SMALL ANIMAL PRODUCTION & CARE

### A. Skills

(25)

List your top six placement skills and give a brief description of each one and its contribution to the success of your supervised agricultural experience program.

#### 1. Skill Number One.

Year	Skill	Where Attained	Student Hours
2000	<b><i>Administer subcutaneous, intramuscular, and intravenous injections</i></b>	Anywhere Animal Clinic	60

#### Description of Skill:

I have learned all three ways to give injections. My first was how to give subcutaneous injections. This is how we inject fluids and vaccinations. By learning how to inject fluids, I save the valuable time of our vets and vet techs. The next way I learned how to administer injections was intramuscularly. While I rarely do this; it is mainly left up to the vets and the techs. However, if they are all needed to restrain an animal, and if it is an appropriate drug, such as Naxcel it becomes my job to give the injection. Lastly, I learned how to give intravenous injections. I primarily do this on large animals since their veins are larger. However, if necessary, I can do them to dogs. Fluids are given intravenously and blood is drawn this way as well. These skills are useful and make me vital to the clinic. Since I am familiar with each injection, I'm better able to assist in tight situations.

#### 2. Skill Number Two.

Year	Skill	Where Attained	Student Hours
2000	<b><i>Perform Heska and Snap heartworm tests</i></b>	Anywhere Animal Clinic	60

#### Description of Skill:

There are three or seven steps to running a heartworm test, depending upon which test you run. The first test I learned to run was the Snap test. The Snap test is the more complex of the two tests I learned. For both test you must draw blood. After the blood is drawn I must spin it down in a centrifuge. I then suck off the serum using a pipette, and then place it on a strip if I am sunning the Heska test or in a well if I am running a Snap test. If I am running the Heska test I set the timer and wait for the results, one red strip for negative, two for positive. To finish the Snap test I add two drops of blue dye to the well and snap the tab down on the test. I then start the timer and wait for six minutes. If the snap test is negative two blue dots will appear in the well; if it is positive three blue dots will appear. I also read the results and record them in a log book

#### 3. Skill Number Three.

Year	Skill	Where Attained	Student Hours
2002	<b><i>Resuscitate puppies after Cesarean Section and remove excess mucus from airways</i></b>	Anywhere Animal Clinic	45

#### Description of Skill:

When puppies are born via cesarean section, they are not breathing. I must take the puppy, shake its head toward the floor and rub it. You can tell the puppy is responding by a series of grunts and whines, if you don't hear any noise then you need to take a more serious course of action. You place the puppy on its back in your hands and shake the entire puppy toward the ground with a large amount of force, while supporting the puppy's head to ensure you don't break its neck. Usually it takes about two minutes to clear the puppy's airway however it can take as long as ten minutes to get all of the mucus removed. In the case when the puppy is not responding, we will give an injection of Dopram underneath the puppy's tongue; this drug assists in drying out the puppy's lungs so breathing is easier. By reviving all of the puppies after a C-section the clinic gains repeat clients for a pricey procedure.

## IV. Skills and Activities (continued)

## SMALL ANIMAL PRODUCTION & CARE

### A. Skills (continued)

(25)

List your top six placement skills and give a brief description of each one and its contribution to the success of your supervised agricultural experience program.

#### 4.Skill Number Four.

Year	Skill	Where Attained	Student Hours
1999	<b><i>Safely restraining cats and dogs by scruffing and other methods</i></b>	Anywhere Animal Clinic	225

#### Description of Skill:

*By properly restraining animals, I can ensure a safe work environment and increase my job security. If no one is bitten, the clinic doesn't have to worry about performing a rabies observation, getting sutures for an employee, or upsetting a client. It is imperative that I know which procedure calls for which form of restraint. For example if the vet is administering an intravenous injection, such as Ketamine I must place the animal in a headlock with my arms and use my body to stop any resistance the animal makes. This ensures that the needle isn't jerked out of the vein and the vein isn't "blown." Once I turned 18, I added a new twist to restraint. Not only do I have to ensure no one gets bitten, but I also have to hold the animal completely still on an X-ray table. If I allow the animal to move during the procedure, the film won't turn out and I would have wasted approximately \$15.00 per take.*

#### 5. Skill Number Five.

Year	Skill	Where Attained	Student Hours
2003	<b><i>Demonstrate and teach proper pet training techniques</i></b>	Puppy Training Internship	12

#### Description of Skill:

Throughout this internship at the Humane Society I am constantly observing and learning new ways to train dogs such as using equipment like a prong collar to help gain and keep the focus of an outgoing sociable dog. It is important to know more than one way to teach a command because not all animals respond to the same technique. If I were to put a prong collar on a shy dog I would only give the dog more cause to fear me and fester a potentially dangerous situation. However, an outgoing dog sees the collar as merely a stronger incentive to pay attention. By learning more about proper training, I have become a resource for the pet owners to utilize. I help them with many of their training problems. However, if I am unable to answer their question, we consult the instructor, Jill Morstad, and together the pet owner and I will learn something new.

#### 6. Skill Number Six.

Year	Skill	Where Attained	Student Hours
2003	<b><i>Effectively communicate with clients of all age groups</i></b>	Puppy Training Internship Anywhere Animal Clinic	12

#### Description of Skill:

Learning how to train isn't enough when you are trying to teach a class. It is important that I know what I'm talking about, but I also need to be able to communicate to the pet owners to show them how to perform a task. Each person learns in a different way, just as the puppies do and at different speeds, so it is vital that I am patient. I will take the amount of time necessary for them to grasp the concept or tweak their training technique. This is especially hard to teach to young children; they need to see the technique done repeatedly and explained in simpler terms. It is much more rewarding when you see the light bulb inside their head click on the instant they completely understand. If I couldn't communicate to the students, all of my knowledge would become useless, and no one would learn anything. At the clinic it is vital that I can effectively explain proper dosage of medication to owners.



## IV. Skills and Activities (continued)

## SMALL ANIMAL PRODUCTION & CARE

### B. Activities

(25)

List your top three placement activities and give a brief description of each one and its contribution to the success of your supervised agricultural experience program.

#### 1. Activity Number One.

Year	Activity	Where Attained	Student Hours
1999	<b><i>Proper disease prevention and sanitary techniques</i></b>	Anywhere Animal Clinic	150

#### Description of Activity:

After every animal leaves the facility, we must sterilize the exam room or cage they were in. Doing this ensures our clinic is never the cause of any illness; we only provide a cure. I wipe down the rooms and stainless steel cages with a chlorahexidine solution. I scrub the kennels out with bleach to kill microorganisms. In extreme cases, such as if a dog with Parvo Virus was admitted, I would have to scrub the entire exam room and all of its contents with bleach. I would also have to use sterile technique by changing my gloves before moving to clean a different section of the room so I don't spread any germs. Taking the extra time to ensure our facility is sanitary is a cost saving effort in the end. If any animal were to get sick and our clinic was at fault we would have to spend possibly hundreds of dollars treating the animal, and it would be the clinic's responsibility to take the loss of income to maintain our quality reputation

#### 2. Activity Number Two.

Year	Activity	Where Attained	Student Hours
1999/2002	<b><i>Safe handling and restraint of animals during examination and X-rays</i></b>	Anywhere Animal Clinic	225

#### Description of Activity:

Primarily I use three holds, or spin-offs of these holds. For cats, I "scruff" them, by grabbing them by the extra skin behind their neck and use that skin to ensure that their stomachs are flat on the table and I have one hand free in case the vet needs me to grab any extremity. This ensures no one gets bitten or scratched. For small dogs, I place my left hand under their neck and my right hand behind their head at the base of their skull. This allows me to lift up on their jaw and grasp their head if they start to struggle, thus making sure I'm not choking them. For larger dogs I use a head lock. I wrap my left arm around their head and neck. My right hand is either scratching them to keep them calm or holding the head away from the vet's and my face. I place my head behind the dog's shoulder blades, where they can't reach to bite me.

#### 3. Activity Number Three.

Year	Activity	Where Attained	Student Hours
2003	<b><i>Teach handlers how to properly obedience train their puppies</i></b>	Puppy Training Internship	8

#### Description of Activity:

Obedience training is a process and like any process it must have a beginning. The first thing is to have a relationship with the puppy you are training. Next you need to get your puppy to recognize its own name. After this groundwork is established you can start teaching commands. Sit is the first command to be taught. We teach owners to train their puppies by luring them with food and praise. Eventually the food is taken away and the command is still performed but young puppies need the food as motivation to encourage them to overcome distractions and focus on the lesson. We teach the pet owners that the puppy's nose will follow the food, and their butt will follow their nose it works this way every time. To teach sit we have them arch the food over the puppy's head right at the tip of its nose. In order to get their nose up, the puppy must put their butt on the floor.

## V. Supporting Documentation

### SMALL ANIMAL PRODUCTION & CARE

#### A. Resume'

(6)

Attach a one or two page resume' that includes the following sections:

- a. Name/address/phone number/FFA chapter
- b. Career objective
- c. Education
- d. FFA leadership activities /awards
- e. School leadership activities/awards
- f. Community leadership activities/awards
- g. Professional associations
- h. Other accomplishments
- i. References

#### B. Employer or Instructor's Statement

(2)

The applicant's most recent employer or agriculture instructor should evaluate and submit a maximum of one page report of the progress the student has made in developing the skills and competencies necessary for success in:

SMALL ANIMAL PRODUCTION & CARE

#### C. Supporting Pictures

(10)

Submit a maximum of six photographs, no larger than 3 1/2" x 5" or 4"x 6", with a brief caption (50 words or less) for each. (The National FFA Organization reserves the right to retain and use the photographs for publicity purposes.)

#### D. Personal Page

(2)

Attach one page of additional information, of your choice, supporting your application for this area. (i.e.. Newspaper clippings, additional statements from employer, student work, etc.)

## Checklist for Agricultural Placement Proficiency Applications

**Award Area:** SMALL ANIMAL PRODUCTION & CARE

**Name:** Krista Holstein

Local Advisor	State Advisor	Circle "Y" if the Statement is "YES" and "N" if the Statement is "NO".
Y N	Y N	1. Applicant has been an active FFA member for each year covered by this application. <b>Cover</b> page, <b>Line 20</b> . (Please consult the local & state copy of membership roster for each year.)
Y N	Y N	2. Applicant has included his/her Social Security Number, <b>Cover</b> page, <b>Line 5</b> .
Y N	Y N	3. Applicant has been out of high school for no more than one year. <b>Cover</b> page, <b>Line 19</b> .
Y N	Y N	4. Applicant has graduated and has completed at least three full years of agriculture, or all of the agriculture offered at the school last attended, <b>Cover</b> page, <b>Line 16</b> . <b>Note:</b> Applicants that are still in high school at the time of applying are eligible to participate at all grade levels.
Y N	Y N	5. Applicant has in operation and has maintained records to substantiate an outstanding supervised agricultural experience program through which exhibits comprehensive planning, managerial and financial expertise, Pages 2, 3, 4, 5, 6, 7, 8, and 9.
Y N	Y N	6. The total hours that a student list on Page 4, Section II, are greater than or equal or equal to the hours listed in either the "Skills" portion of Section IV. Pages 6 and 7 or the "Activities" portion of Section IV. Page 8.
Y N	Y N	7. Applicant has included no more than a two page resume.
Y N	Y N	8. Applicant has included no more than a one page written evaluation by the most recent employer or agriculture instructor describing the progress that the applicant has made in developing the skills and competencies necessary for success within the award area in which they are applying.
Y N	Y N	9. Applicant has included a maximum of six photographs with captions containing less than 50 words each.
Y N	Y N	10. Applicant has included a maximum of one page (maximum size 8 1/2" x 11") of additional information. (This may <b>NOT</b> include the following: Video Tapes; Computer Disk; Cd ROM's; DVD's; etc.)
Y N	Y N	11. The Application is properly signed by the applicant, parent or guardian, chapter advisor, school superintendent or principal, and submitted to the State FFA Advisor.

## VI. SUPPORTING DOCUMENTATION (continued)

### C. Supporting Pictures

Krista Holstein

## SMALL ANIMAL PRODUCTION & CARE

### PHOTO # 1



**While pushing subcutaneous fluids I am cautious to give the injection to either side of the spine. I ensure that I don't administer the lactated ringer solution into the muscle by tenting the skin with my left hand and inserting the needle 2/3 of the way down the peaked skin.**

## VI. SUPPORTING DOCUMENTATION (continued)

### C. Supporting Pictures

Krista Holstein

## SMALL ANIMAL PRODUCTION & CARE

### PHOTO # 2



Administering medication is a daily occurrence when working at the clinic. I give capsules and other oral medication by prying the jaws apart and shoving the capsule to the back of the throat. The animal's reflexes take over causing the capsule to be swallowed intact ensuring all medication is received.

## VI. SUPPORTING DOCUMENTATION (continued)

### C. Supporting Pictures

Krista Holstein

## SMALL ANIMAL PRODUCTION & CARE

### PHOTO # 3



By massaging this puppy's foot I am teaching tolerance. In the Capitol Humane Society training room we teach puppies to tolerate all parts of their bodies to be tugged, grasped, and manipulated without any response. This lesson ensures puppies are less likely to bite when faced with an unpleasant experience.



## VI. SUPPORTING DOCUMENTATION (continued)

### C. Supporting Pictures

Krista Holstein

## SMALL ANIMAL PRODUCTION & CARE

### PHOTO # 4



Heartworm Disease is caused by a parasite that lives in the heart and lungs of dogs. Heartworms cause serious health problems and may eventually lead to heart failure. That's why I spin dog blood with a centrifuge. Using a pipette I suck up the serum and run a heartworm test.

## VI. SUPPORTING DOCUMENTATION (continued)

### C. Supporting Pictures

Krista Holstein

## SMALL ANIMAL PRODUCTION & CARE

### PHOTO #



Declawing is a safe procedure for cats because their nails are retractable. However dog's nails aren't so I trim the nail to ensure they aren't long enough to be torn off and cause massive bleeding. While trimming nails I must be careful not to cut the quick and cause bleeding.



## VI. SUPPORTING DOCUMENTATION (continued)

### C. Supporting Pictures

Krista Holstein

## SMALL ANIMAL PRODUCTION & CARE

### PHOTO # 6



X-rays capture the image of bones and light readings of organs. I restrain animals during X-rays to ensure a quality picture. If the animal moves film can be impossible to read, that is why I blow into this Springer's face, keep his attention off of his restraint and on me.

# My First Graduating Puppy Class



My SAE has proved to be a valuable learning experience as well as a great way to start preparing for my future. Each aspect has helped develop me as a person or as an employee.

When I was old enough I went to work for the Anywhere Animal Clinic. This has been the most beneficial job I have ever had. I go to work, enjoy myself, and gain experience for my future. Every day I work I learn something new. Since Anywhere Animal Clinic is a mixed practice I am introduced to all species of animals. My employment at Anywhere has taught me that prioritizing is essential. Each day there are set things I must do, but in addition to those things are any other tasks that pop up, such as running tests, and assisting the vets. Each day I map out a plan of my tasks placing the most important jobs at the top. I don't get frustrated when my plan gets messed up because it happens a lot. I simply rearrange my schedule to accommodate my employer. The Anywhere Animal Clinic has also given me the opportunity to interact with people. I have learned how to comfort people in difficult situations, such as when they put a pet to sleep. It has also taught me how to carry on a casual conversation with anyone.

My Puppy Training Internship has also drastically affected my life. I started because I thought it would be fun. However, this internship has started to make me reconsider my future. I still want to be a vet, but until a few months ago I thought I wanted to be strictly in a large animal practice. Now, I don't; I want to work with all animals, including people and their house pets. I enjoy seeing the bond that forms between a person and their pet. I either want to be in a mixed practice or specialize in surgery.

As you can see both of these experiences have shaped my life. Who I am now, and who I will become are direct results of the lifelong skills and abilities I have learned through my SAE.

**Krista Holstein**